



BID Hub:
The Track, Station Road, Bognor Regis, West Sussex PO21 1QF
Email: info@brbid.org
www.brbid.org

22nd November 2024

Dear BID Levy Paying Businesses,

Invitation to: Bognor Regis Business Improvement District Ltd Annual General Meeting

Reporting on Financial Year: 1st April 2023 - 31st March 2024 (BID Term 2, Year 1)

Date: Thursday 12th December 2024

Start time: 5.45pm

Location: The Track, Bognor Regis Train Station (*glass paneled door, on left hand side inside main entrance*)

The first part of the meeting will cover the formal requirements of the BID's Articles of Association and financial reporting for that year. Following that, there will be a presentation of plans for 2025-2026.

To encourage engagement, all **levy paying businesses** within the BID Area are warmly invited to attend the full meeting, but please note that only registered Company members have voting rights. If you would like to represent your business as a BID Company Member, please [download and complete the membership form from the BID's website form](#).

We're also sharing as many documents as possible in advance of the event, to give you time to read through, consider, and raise any questions – either about delivery or the accounts. You can access the agenda, annual report, accounts, FAQs about the accounts, and minutes of the last AGM here: <https://www.brbid.org/keybiddocuments>

To make sure we have time to look into your queries before reporting back at the meeting, please email any questions to info@brbid.org by 5pm on Monday 9th December 2024.

Please email info@brbid.org to say whether you're coming to the event, so we can prepare the room and organise refreshments.

With kind regards,

A handwritten signature in black ink on a light blue rectangular background.

Heather Allen
BR BID COO
heather@brbid.org